



## *The Village of Biscayne Park*

600 NE 114<sup>th</sup> St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

**DATE:** January 18, 2019

**TO:** Mayor and Commissioners

**FROM:** Krishan Manners, Village Manager

**RE:** Village Update

Mayor and Commissioners:

Below are a few items to note:

- **Commission Workshop on the Driveway Ordinance, Thursday, January 24, 2019 at 7 p.m. at the Log Cabin**
- **Movie Night in the Park, January 26, 2019.**
- **Village of Biscayne Park Art Show, Saturday, February 9, 2019, 2-6 p.m.**

- **FINANCE:**

Finance and Village Staff have been providing information to the auditors for the 2018 Audit.

- **CODE:**

Code Officer Caserta has been assisted with a temporary code officer who has been canvassing the community to cite properties for code violations. She is following up on emails, calls, and re-inspections on a daily basis. She assists residents who come in to the Village office, and has been entering new cases in the system for cited properties, complaints from residents, and closing cases that are in compliance. She has been conferring with staff and attending meetings regarding enhancing future operations. Additionally, Officer Caserta has redlined the driveway ordinance and met with the Manager and Department Heads to further review and provide their expertise. She continues to follow up on old paperwork and cases from previous officers. Officer Caserta continues regularly works with residents regarding resolving violations and educating residents on Code Enforcement. Several lien searches have been processed. Public works continues to assist with trash being placed out too early.

### **Enforcement PROCEDURAL TOTALS:**

Closed Cases: 9

Total New Cases Opened: 31



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### **CATEGORY BREAKDOWN Totals:**

Administrative Citations:	3
Can storage:	9
Construction Materials:	1
Driveway repairs:	2
Fences/wall repairs req'd:	2
Illegal Dumping/Litter	1
Lot Maintenance	1
Painting Exterior Required:	3
Parking on grass:	5
Permit required:	1
Roof Cleaning Required:	2
Swale Maintenance	1

- **POLICE:**

### **Police Department's Statistics for the Period**

#### **Total Cases: 22**

#### **Total Cases by Category**

Alarms:	2
Assists to Police Agencies:	1
Sick/Injured:	1
Suspicious Person/Vehicle:	1
Investigation:	0
Information/Non-Criminal Investigations:	11
Repossession:	0
Residential Burglary:	0
Vehicle Burglary:	0
Domestic Battery:	0
Hit and Run:	0
Traffic Crash:	0
Grand Theft:	0
Criminal Mischief:	1
Narcotics Arrest:	0
Fraud:	1
Identity Theft:	1
Misdemeanor Arrest	0
Felony Arrest:	0
Traffic Arrest:	3
Natural Deaths:	0



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- **PARKS & RECREATION:**

The Parks and Recreation Manager ordered replacement parts for tot lot structure.

Met with resident to discuss Eagle Scout project at recreation center. Began preparations for Bullying workshop. Looked into Educational Workshops for residents.

Manager scheduled/met with Public Works for quarterly maintenance plans. Continued search for new instructor for senior fitness class. Continued work on an annual special event and program calendar. Movie Night in The Park preparations for Saturday January 26th. Weekly grounds and building maintenance.

- **PUBLIC WORKS:**

Public Works completed the following this week:

Cleaned up an over grown hedge at NE 111<sup>th</sup> Street & 11<sup>th</sup> Place as requested by the Police Department. Continued and completing the edging of the medians along NE 111<sup>th</sup> St, 113<sup>th</sup> St, 114<sup>th</sup> St, 115<sup>th</sup> St, 117<sup>th</sup> St. This is also including NE 118<sup>th</sup> St, 119<sup>th</sup> St & 5<sup>th</sup> Ave west of NE 6<sup>th</sup> Ave.

Watered the New Butterfly Garden, new planting around Log Cabin and Village Hall, including the planting for the property border, planting at the 6<sup>th</sup> Ave Bridge and an area of the Ballfield where the sprinklers aren't working. Removed dry palm fronds from the Sable Palm in the median in front of the Log Cabin. The paving repair on 114<sup>th</sup> St. from when the Log Cabin was restored has been completed, by FPL.

Repaired a fallen stop sign at 121th and 8th Ave. Had a meeting at the Miami-Dade Emergency Operations Center in Doral. Test ran the small generator and the lights for next week's Movie Night. We had a meeting with Waste Pro to review the contract and voice some concerns we had with how things have been performing. They will be providing us with a detailed route map and a few other items that we have been requesting for a while now. Worked with Waste Pro to identify and remove any and all bulk trash piles that were left behind on Monday. Attended Parks & Parkways Board meeting. Reached out to the FEC/Brightline regarding Quiet Zones.

- **ADMINISTRATION:**

Manager held weekly staff meeting. Attended Biscayne Park Foundation meeting. Interviewed candidates for Code and Admin. Positions. Worked on additional changes to the Driveway Ordinance. Assisted residents as needed.

**Wishing everyone a great weekend!**

**[www.biscayneparkfl.gov](http://www.biscayneparkfl.gov)**